

# BANK OF CEYLON

The Bank of Ceylon, premier state owned commercial bank ranked No.1 in Sri Lanka, is looking for a suitably qualified, experienced, dynamic and result oriented young person to fill the vacancy for the post of :

## Chartered Accountant - Associate Grade III (Probation)

### ➔ Eligibility Criteria

- ☞ **Should be a citizen of Sri Lanka**
- ☞ **Qualifications and Experience :**
  - o Full professional membership of at least one of the following institutions :
    - Institute of Chartered Accountants of Sri Lanka (ICASL)
    - Association of Chartered Certified Accountants UK (ACCA)
    - Institute of Chartered Accountants in England & Wales (ICAEW)
  - o Minimum of 3 years post qualifying experience in auditing/accounting in a recognized institution
  - o Preference will be given to those having experience in financial services sector
- ☞ **Other Attributes :**
  - o Familiarity with corporate governance practices in the banking sector though not essential, but will be given preference
  - o Candidates with knowledge on new accounting standards and banking products will be an added advantage
  - o Hands-on experience in a computerized accounting / auditing environment
  - o Ability to work independently with minimum supervision
  - o Inter-personal skills with ability to work as a team player
- ☞ **Age :**  
32 years or below as at the closing date.

### ➔ Terms and Conditions :

- o The probation period will be one (01) year.
- o The post will be subject to the general Terms and Conditions of the Bank's Service, but outside the normal Banking Stream (Closed Service).
- o Upon fulfilling the requirements of the probation period to the satisfaction of the Bank, candidates will be confirmed in the permanent cadre as Chartered Accountant - Associate III.
- o Salary scale applicable to the post is :  
$$\frac{\text{Rs. 79,740} - \text{Rs. 109,740}}{\text{Rs. 1,500}} = x \times 20$$

(All inclusive approximate initial gross salary with variable cost of living allowance is around Rs. 173,000/= per month).
- o Should be prepared to serve in any part of the country as per the Bank's requirement.
- o Should be able to work beyond normal working hours and weekends / holidays.
- o Should be able to travel to any part of the country in a short notice.

### ➔ Selection Procedure :

Shortlisted candidates based on the above eligibility criteria will be selected by an interview process.

### ➔ Application Procedure :

Send your updated curriculum vitae together with photocopies of your Birth Certificate, National Identity Card, all educational / professional certificates and documents to prove your experience along with the contact details of two non-related referees by registered post, with top left-hand corner of the envelope marked the post you have applied for, to the below address to reach us **on or before 11.03.2023**.

**Any application not meeting the above required eligibility criteria as at the closing date or submitting without photocopies of relevant supportive documents or submitting incorrect information will be rejected at any stage of the recruitment without any further notice.**

**Chief Manager (Sourcing & Career Development)**  
**Bank of Ceylon**  
**26<sup>th</sup> Floor – Head Office**  
**“BOC Square”**  
**No. 01, Bank of Ceylon Mawatha,**  
**Colombo 01.**

- Any form of canvassing will lead to immediate disqualification.
- The Bank reserves the right to call only the short-listed candidates.
- The Bank reserves the right to decide the number of positions to be filled or postpone/ cancel the recruitment.



**Head Office, BOC Square,**  
**No.1, Bank of Ceylon Mawatha, Colombo 1.**

