

Purchasing Executive



Whites international is an Organization committed to providing world class products to its Clients with innovative and Sustainable solutions in the field of commercial Refrigeration and Air Conditioning.

We are a **BOI Registered** company located in **Katunayake Free Trade Zone**.

We are in the lookout for energetic & self-motivated individual with experience to work with us. This is an incredible growth opportunity to build your capabilities and position your-self for expanded career opportunities.

Duties and responsibilities

- Attend to overall purchasing of the company
- Handling Local Purchases as well as International Purchases
- Analyze price proposals, financial reports and other information to determine reasonable price.
- Meet with staff and vendors to discuss defective or unacceptable good or services and determine corrective action.
- Maintain and review record of items bought, cost, deliveries, product performance and inventories.
- Work out agreements with suppliers such as when products will be delivered.
- Evaluate suppliers based on price, quality and delivery speed.

Candidates Profile

- Agee between 22 - 35 years
- Minimum of 2 - 5 year experience in purchasing
- Ability to influence and negotiate prices with supplier
- Require excellent aptitude in decision-making and working with numbers.
- Good command in English both written & oral
- Good computer literacy

If you think that you have what it takes to join our dynamic team, please forward your completed CV with two non-related referees to careers@whitesinternational.com within 14 days of this advertisement. Please make the subject line of your email as "for the post of Purchasing Executive".

Attractive remuneration package awaits the suitable candidate.