



**MINISTRY OF SCIENCE AND TECHNOLOGY
INDUSTRIAL TECHNOLOGY INSTITUTE
363, BAUDDHALOKA MAWATHA, COLOMBO 7**



Industrial Technology Institute (ITI) {formerly **Ceylon Institute of Scientific & Industrial Research (CISIR)**} a Statutory Board functioning under the Ministry of Industries is a Multidisciplinary Research Institute in Sri Lanka dedicated to the promotion of industrial development through R & D, Contract, Consultancy, Training and Technical Services.

The Institute seeks dynamic, energetic and resourceful candidates for the following post and the most suitable among the applicants will be selected to fill the vacancy. Applications are invited from citizens of Sri Lanka who possess the necessary qualifications and experience.

Driver – PL 3 (On contract basis)

Qualifications & Experience

Having passed six (06) subjects in G.C.E. (O/L) examination, at least with two (02) credit passes in maximum of two sittings.

AND

Having obtained the license issued by the Commissioner General of Motor traffic for driving heavy vehicles and a minimum of three (03) years experience in driving after obtaining the driving license.

Job Description

1. Drive the vehicles safely.
2. Maintaining running charts properly.
3. Keep the vehicle neatly and tidy.
4. Attending minor running maintenance work.
5. Make sure vehicle and its accessories are in good condition.
6. Make notice to maintenance crew for any maintenance requirement.
7. Make sure the availability of fuel, lubricants, radiator fluids, tire pressure etc. before starting a journey.
8. Take care of the goods and passengers in the vehicle on board.
9. Inform Police, ITI and relevant authorities in case of vehicle accidents.

Age

Age should be not less than 18 years and not more than 45 years.

* This upper age limit will not apply to the employees of the Government Departments / Corporations

Salary Step

PL 3 : Rs. 26,290/- + Government approved allowances

Other benefits applicable for the above positions

- The selected candidates may be entitled to performance based incentives, contributory medical insurance scheme and other benefit schemes implemented by the institute.
- The Institutes operates its own Provident Fund Scheme towards which the employees contribute 10% of the Gross Salary and the Institute contributes 15%. A further 3% of the salary will be contributed by the employer to the Employees Trust Fund.
- Applicants presently employed in Government Departments/State Corporations/Statutory Boards should send in their applications through the respective heads of their Establishments. An advance copy of the application may be sent direct.
- **Applicants are requested to use the given format in the ITI web (www.iti.lk) when submitting your application. Applications that do not conform to these requirements will be rejected.** Duly completed application with photocopies of certificates of Educational and Professional qualifications and experience together with names and addresses of two non-related referees should be sent under registered post to the address given below on or before **31.01.2025**.
- The post in respect of which the application has been made should be indicated on the top left corner of the envelope.

Director General/CEO
Industrial Technology Institute
363, Bauddhaloka Mawatha,
Colombo 07.
www.iti.lk